

| Detail  | 4 Hours           | 8 Hours           | 12 Hours          |
|---|-------------------|-------------------|-------------------|
| Main Hall (inc kitchen for coffee/tea only)   | £48.00            | £96.00            | £120.00           |
| Main Hall & Kitchen (for catering, ovens etc) | £65.00            | £130.00           | £195.00           |
| Additional Hours                              | £12.00/<br>£16.00 | £12.00/<br>£16.00 | £12.00/<br>£16.00 |
| Committee Room                                | £25.00            | £50.00            | £75.00            |
| Committee Room & Small Kitchen                | £30.00            | £40.00            | £75.00            |

\* For very short bookings or bookings in excess of twelve hours, please consult the bookings secretary.

Because of the extensive use of all facilities, including veiling for the strip lights (see photographs), and the extra cleaning which usually arises from a wedding booking, special charges apply and can be discussed when a booking is being considered.

Wedding bookings ordinarily run from midday Friday to midday Sunday, but these details are flexible by agreement.

### Equipment Hire - for use at other venues

Tables, chairs, cutlery and crockery may be hired for use at other venues. The following rates apply:

- For each set of 10 cups and saucers/plates/cutlery -- £6.00
- 10 chairs -- £8.00
- Tables (each) -- £4.00

A £25.00 deposit will be required for all equipment hire and will be refunded on return of all items in good order. Breakages must be paid for.

HIRE CHARGES are reviewed annually in March, but the Committee reserves the right to increase charges at any time if it is deemed necessary.

**Bookings:** Mr Edwin Bartlett, Langbridge Fm, Upottery TEXT ONLY:07814-760123

**Payments:** Mr Philip Joyce, 5 Mill Rise, Luppitt. 07835-334549

**EMAIL:** upotterymannorrooms@gmail.com for bank details/enquiries.

**WEBSITE:** upotteryvillagehall.org.uk for information/terms & conditions/bookings calendar.